

Vaddeswaram
dd-mm-yyyy

To,
The Dean R&D,
K L University
Guntur

Respected Sir,

Subject: Change of the Research Guide - Reg.

Myself (Name), ID No: (*****) joined as research scholar in K L university Vaddeswaram. I am currently pursuing my research in under the supervision of(current research guide). Due to (*****REASON FOR CHANGE*****), I request you to change my research guide for my research progress.

Thanking you

Yours Sincerely,
(name)

Guide Signature:

Proposed Guide Signature: